

## MileSplit Onboarding Quick Start Guide

### Claiming Team

1. If you do not already have an account, create a free one at <https://me.milesplit.com/register>, by entering an email address and password.
2. Select Coach and click continue.
3. Search for your team and select it

### Claim your school.

Your school may already have a profile on MileSplit.  
Search for it below to connect it to your account.

Lawrence North High School  
7802 Hague Road Indianapolis, IN, USA

Bedford North Lawrence High School

4. From here you can either return back to the MileSplit homepage or go straight to your team page. You will be able to update your roster and register for meets within 24 hours.

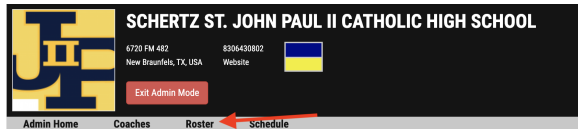
*Note: If you do have an account, go to [me.milesplit.com/teams](https://me.milesplit.com/teams), find your team, and submit a claim.*

### Editing Roster

1. Once your claim has been approved, go to your team page and click edit team.



2. Click on roster.



Edit Team

Upload Team Logo

3. Add athletes to your roster using the add athlete module or the upload roster module on the right hand side.

**Add Athlete** | Import Roster

FIRST NAME:

LAST NAME:

GENDER:

HS GRAD YEAR:

SEASON  
XC  INDOOR  OUTDOOR

### Entering a Meet

Article/Video: <https://support.milesplit.com/en/a/how-do-i-enter-my-team-in-a-meet>

\*\*\*If you need any further assistance or need your team to be created, please go to <https://tx.milesplit.com/support/contact> for the quickest reply to your inquiry.